

ICSP International Committee on Systematics of Prokaryotes Executive Board

Unredacted Minutes of Internet-meeting 30th July 2020

Action points:

1. Circulate the minutes of the 25th June to ICSP, JC and life members (LD).\
2. Add the Life members to the mailing list of the ICSP (LD). See also minute 6.
3. Van Niel prize: see minute 7. Finalise the announcement for IJSEM (IS/WW)
4. Call for Video contest and teaching material: decide on date and refresh announcement on website (CB/LD) and social media (CB). Ask new EB to invite member(s) with interest in education and outreach to join the Outreach group. (IS/CB).
5. Collate results of JC election (LD/CB) and launch ballot for JC officers (IS).
6. Ask MS (via Martha Trujillo or via the incoming Vice-Chair) for the Minutes of the Annual Editors' meeting of the IJSEM.

Minute 1. Call to order. The Chair called the meeting to order at 14:00 BST London time.

Minute 2. Record of attendance. The Members that participated were I. Sutcliffe (Chair), L. Dijkshoorn (Executive Secretary), W. B. Whitman (Treasurer), D. Brown (Secretary Subcommittees), F. Venter (Member-at-Large), W.-J. Li (Member-at-Large), C. T. Bull (Secretary JC) and R. Rosselló-Móra (Vice-Chair JC) . Not participating were F. Rainey (Vice-Chair ICSP), D. R. Arahal (Chair JC), with apologies.

Minute 3. Minutes of the 25th June 2020 meeting. The minutes were accepted.

Minute 4. Matters arising/Action points from 25th June meeting actions.

Action points:

1. Finish minutes of the Glasgow plenary. (LD). Ongoing.
2. The manuscript of the discussion regarding the Whitman proposals is now on-line in IJSEM (<https://doi.org/10.1099/ijsem.0.004303>). It will be announced on the ICSP website. (FV).
3. Organize the voting for the ICSP Executive Board. Completed (see Minute 5).
4. List Life Members on the website and include them on the ICSP mailing list. Done (FV/LD).
5. Voting for 27th class of the JC. (DA/IS). Ballot has been finalized (See Minute 8). Election of Chair, Vice-Chair and Secretary (JC) to follow.
6. Encourage election of subcommittee officers (DB). Ongoing (DB).
7. Ask authors of the 'large mailing list' for teaching materials (LD, CB).
8. Consider appropriate uses for the money in the bank account (All; for recommendation to the incoming EB)

Minute 5. Election of EB. Twenty-two votes were received. The two missing votes would not have influence on the final result. The votes were as follows:

- Chair: Iain Sutcliffe;
- Vice-Chair: Ed Moore;
- Executive Secretary: Aharon Oren
- Secretary Subcommittees: Stephen On
- Treasurer: Preben Nielsen
- Members-at- large: Yogesh Shouche and Richard Hahnke.

Sutcliffe will inform the candidates and ask them to take the position they were voted on. The terms of their office will begin on September 1. Sutcliffe expresses his appreciation that he was elected Chair. Dijkshoorn and Arahal were thanked for collecting the votes.

It was noted that the process of election and installation of new EB members is now done electronically, while in Valencia it was done in the presence of the candidates and other ICSP members. This enabled members to get to know each other personally; Sutcliffe responded that the incoming officers will need some guidance, notably from corresponding outgoing officers. The new EB members will be invited to the EB meeting in August, i.e. this meeting will be held by both the leaving and the incoming members.

Venter asked who will take over the website. He will continue to host the website as long as needed.

Minute 6. Life members update. Sutcliffe has contacted Euzéby and Schleifer and both appreciate their election as life members. Dijkshoorn has included them on the mailing list of members. Attempts to contact Komagata and Murray have not yet been successful. Of note: Tindall has informed the EB that Euzéby was already nominated at the ICSP plenary in Montreal in 2014. Due to the fact that there are no minutes of that meeting, there had not been a follow-up at the time.

Minute 7. Update on the Van Niel prize. In the EB meeting of the 25th June, it was suggested that the prize could be issued to Tanja Woyke at the FEMS 2021 meeting in Hamburg, Germany. However, this meeting will be postponed to 2023. The prize lecture must be held at another meeting to be determined. An announcement regarding the prize has been placed on the ICSP website and a citation is being drafted for publication in IJSEM, subject to University of Queensland approval (IS/WW). Of note: FEMS 2023 in Hamburg might be an opportunity for a plenary ICSP meeting.

Minute 8. Update on JC. An electronic ballot to elect the 27th class has been launched (from 12th July up to 11th August). Once completed, the JC will elect their Chair, Vice-Chair and Secretary as soon as possible as the terms begin on 1st of September.

Minute 9. Update from IJSEM. In the absence of Rainey (Vice-chair), Venter reported. The ICSP and MS had made a successful appeal against Clarivate's decision to suppress the IJSEM impact factor from the 2019 Journal Citation Reports, and the impact factor for the journal will be reinstated. The appeal and its outcome have been summarised by Tasha Mellins-Cohen on the IJSEM website (IJSEM 28 July 2020). Thanks were noted to Mellins-Cohen and Trujillo for leading this appeal. The annual editors' meeting will be a virtual meeting on the 2nd of September instead of an in-person meeting in London. There was a question about the minutes of the Editors' meeting. A few years ago, it was reported that the minutes would be made by an official of the MS and would be forwarded to the ICSP-EB. This hasn't happened, although Rainey used to give an oral report. Since the ICSP should be informed by MS and/or the editorial Board of the IJSEM, the incoming vice-chair will be requested to ask for the records of the meetings.

Minute 10 Update on subcommittees. Nominations of new Chairs is ongoing. There was a message received from Om Prakash confirming that the Subcommittee on Methanogenic Archaea was active.

Minute 11. Update from the working group on Education & Outreach [LD/CB]. The video contest was meant for students to attend a scientific meeting, but currently nobody is travelling. CB and LD will contact each other about when the call for the video competition can be relaunched and for asking ICSP members and

personal contacts for teaching material. The new EB will need to consider how they want to liaise with the working group.

Minute 12. Treasurer's report. Whitman needs to transfer registration of the accounts to the incoming EB. He will contact the incoming Treasurer and vice-chair of the EB about this.

Minute 13. Date of next meeting is Thursday 27th August 2 pm UK time.

Minute 16. Adjournment. The meeting was closed at 14:50 pm UK time.

Lenie Dijkshoorn, Executive Secretary 16th September 2020 August 2020 with edits from Iain Sutcliffe and Barny Whitman. .