

ICSP International Committee on Systematics of Prokaryotes Executive Board ~~unredacted~~

Minutes of Internet-meeting 27th of August 2020

(There are no redacted minutes.)

Action points 27th August

1. Circulate the minutes of the 30th July 2020 to ICSP, JC and life members (LD).
2. Outreach and education: Ask new EB to invite member(s) with interest in education and outreach to join the Outreach group (IS/CB).
3. Invite members of JC to volunteer for the position of Secretary of the JC and launch ballot (IS).
4. Ask MS (via Martha Trujillo or via the incoming Vice-Chair E.R.B. Moore) for the Minutes of the Annual Editors' meeting of the IJSEM (EM). See Minute 7.
5. Add Chairs of subcommittees to the mailing list for EB Minutes etc.
6. Transition to new EB. Members of the outgoing and incoming EB are requested to contact each other for exchange of information regarding tasks as necessary (all).

Minute 1. Call to order. The Chair called the meeting to order at 14:00 BST London time. He welcomed the members of the incoming EB who will be take over from September 1st.

Minute 2. Record of attendance. The Members that participated were I. Sutcliffe (Chair), L. Dijkshoorn (Executive Secretary), W.B. Whitman (Treasurer), F. Venter (Member-at-Large), W.-J. Li (Member-at-Large), and R. Rosselló-Móra (Vice-Chair JC). Not participating were F. Rainey (Vice-Chair ICSP), D.R. Arahal (Chair JC) and C.T. Bull (Secretary JC) with apologies. Technical issues prevented D.R. Brown (Secretary Subcommittees) from joining. The members of the incoming EB who attended were E.R.B. Moore (Vice-Chair), A. Oren (Executive Secretary), P. Nielsen (Treasurer), Y. Shouche (Member-at-Large) and R. Hahnke (Member-at-Large). S. On did not participate (with apologies) due to the time difference between New Zealand and the other countries.

Minute 3. Minutes of the 30th July 2020 meeting. The minutes were accepted subject to some minor typographical edits.

Minute 4. Matters arising/Action points from 30th July meeting actions.

Action point of 30th July EB meeting:

1. Circulate the minutes of the 25th June to ICSP, JC and life members (LD). Done.
2. Add the Life members to the mailing list of the ICSP (LD). Euzéby and Schleifer are included in the mailing list. The contact-addresses of Komagata is still missing. Murray has been contacted indirectly via a former colleague but no longer deals directly with email.
3. van Niel prize: see Minute 7 of the 30th July minutes. An announcement is now on the ICSP website. The announcement for IJSEM has been submitted for publication (IS/WW). In light of the Covid epidemic it is not yet clear when and where Tanja Woyke will be able to give her lecture and get the prize awarded.
4. Call for Video contest and teaching material: decide on date and refresh announcement on website (CB/LD) and social media (CB). Ask new EB to invite member(s) with interest in education and outreach to join the Outreach group. (IS/CB). See Minute 9 of the 30th July minutes.
5. Sutcliffe has begun the process for electing officers of the JC, with a call for candidates ongoing, prior to a ballot of the JC members.
6. Ask MS (via Martha Trujillo or via the incoming Vice-Chair) for the Minutes of the Annual Editors' meeting of the IJSEM (EM).

Minute 5. Transition to new EB. With the change of the EB, the position of webmaster, carried out diligently by Venter, is now vacant. A volunteer is requested to take over. Venter has updated the website as of the end of August. It is a very simple system and easy to upload.

Several outgoing and incoming members have already contacted each other in anticipation of the tasks of the new EB. Dijkshoorn will contact Oren to transfer important files of the administration.

Minute 6. Update on JC. The elected members of the 27th class are: D. Arahal, M. Chuvochina, M. Göker and C. Parker; they are now listed on the ICSP website. Rosselló-Móra reported that there was no other news. Sutcliffe reported that, in line with Article 7.b.2, the process of identifying candidates for the JC officers has begun, in anticipation of a ballot of the JC. He noted there are candidates for Chair and Vice Chair. However, C. Bull prefers not to continue as secretary but to focus on outreach (see minute 9). Sutcliffe will send out a reminder for candidates for Secretary. The three officers (Chair, Vice-chair and Secretary) will join the regular meetings of the EB *ex officio*.

Minute 7. Update from IJSEM. In the absence of Rainey (Vice-Chair) there was no news to report. E. Moore was requested to ask for the minutes of the meetings of the IJSEM Editorial Board (starting from the next meeting, due early September).

Minute 8 Update on subcommittees. In the absence of D.R. Brown, there was no news to report. The nomination of new Chairs of subcommittees is ongoing. The action of the outgoing Secretary, D.R. Brown, to notify that inactive subcommittees would be dissolved (Brown, D.R., IJSEM, 2018;68:2102-2103. doi: 10.1099/ijsem.0.002587) was successful and led to the activation of some subcommittees. It was noted that a repeat of this exercise should be considered. It was also noted that the subcommittees represent a reservoir of taxonomic knowledge and that increased interaction between ICSP and the subcommittees would be of mutual benefit. Therefore, the Chairs of the subcommittees will be added to the mailing lists to send them the Minutes of the EB in order to improve this interest.

Minute 9. Update from the working group on Education & Outreach [LD/CB]. Lenie Dijkshoorn briefly reported on the history of the working group. The group was set up during the Valencia plenary meeting (2017) and comprised Martha Trujillo, Carolee Bull, Erika Tóth and Lenie Dijkshoorn. The idea developed by C. Bull was to organize a video contest for students, with a prize to assist attendance at a scientific meeting. Although the call has been sent out several times, there has not been a response and currently nobody is travelling to attend meetings. Apart from that initiative, there has also been a request to ICSP and JC members, and via personal networks, to ask for on-line teaching material on taxonomy. So far, results are disappointing. With the current need for on-line teaching material, due to COVID, this material might also include material on taxonomy. Therefore, the initiatives (video and on-line teaching material) might be renewed by the new outreach and education group. A call for new members of the outreach and education group should be forwarded to the ICSP members and beyond.

Minute 10. Treasurer's report. Whitman (outgoing treasurer) reported on the finances of the ICSP. The ICSP has two NatWest accounts. One account is in U.S. dollars and intended to support the van Niel prize. The second account was created in early 2018 to receive royalties from the Microbiology Society for its work

on IJSEM and pay travel awards for the IJSEM editors and other ICSP expenses. Transfer of the signature authority to the new treasurer has already been initiated as this may take some time.

Minute 11. Date of next meeting is Thursday 24th September UK time TBC (to allow compatability with time zones of the new EB members).

Minute 12. Thanks to outgoing EB. The ongoing Chair thanked the outgoing members of the EB for their considerable contribution over their past terms and the new EB is wished success for the next term.

Minute 14. AOB. Nothing was reported.

Minute 13. Adjournment. The meeting was closed at 3:00 pm UK time.

Lenie Dijkshoorn, Executive Secretary 16th September 2020 with edits from Iain Sutcliffe and Aharon Oren



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