

ICSP- International Committee on Systematics of Prokaryotes

Officers of ICSP

Minutes of Internet-meeting 30 May 2019

Action points:

1. Send the approved minutes of 28 March and 25 April 2019 to the members (LD) and place them on the ICSP website (FV).
2. Send a report of the voting on the revised statutes to the members of ICSP and JC (LD) and place a link on the website (FV).
3. JC to begin process of dealing with backlog of RfaO (DA)
4. Add points to the Glasgow agenda (LD/IS).
5. Contact C. Bull regarding the video contest (LD).
6. Proposal for nomination Editor-in-Chief of ICPN (all EB members).
7. Draft statement for IJSEM on ICSP position re Nagoya (FV)

Minute 1. Call to order. The Chair Iain Sutcliffe called the meeting to order at 14:00 BST (London time) and welcomed D. Arahal as Chair of the JC.

Minute 2. Record of attendance. The Members that participated were I. Sutcliffe (Chair), F. Rainey (Vice-Chair), L. Dijkshoorn (Executive Secretary), B. Whitman (Treasurer), F. Venter (Member-at-Large), W.-J. Li (Member-at-Large), D. Brown (Secretary Subcommittees) and D. Arahal (Chair JC),. R. Rosselló-Móra (Vice-Chair JC and C. T. Bull (Secretary JC) could not participate with apologies.

Minute 3. Minutes of the 28 March and 25 April 2019 meeting. These concept minutes were approved and will be forwarded to the EB and JC members.

Minute 4. Matters arising/Action points from previous (25 April) meeting:

1. Circulate concept minutes of 28 March and 25 April 2019 (LD), Done.
2. Add points to the Glasgow agenda (see minute 5 and 8) (LD/IS). Ongoing task (IS/LD)
3. Contact C. Bull regarding the video contest (after 30 April)(LD). Ongoing.
4. Make announcement regarding the 2 events in Glasgow to be sent to ICSP and JC members and placed on website (LD/IS/FV). Done.

Minute 5. Update on revised statutes (vote and next steps).

Voting on revision of ICSP-JC statutes: Dijkshoorn reported the final outcome of the voting: 16 Yes, 1 No and 5 Abstentions. This means that the revised statutes are accepted. Dijkshoorn will draft a letter on the outcome for the ICSP and JC Members (LD). A link to the revised statutes has been put on the front page of the ICSP website (FV). It was noted that the original request for revision of the statutes (doi: 10.1099/ijsem.0.003117) included the full revised statutes and so there is no need to reprint these.

The Chair has sent a document to the EB of matters that need action/attention in light of the new statutes. One action that requires attention is the timely reconstitution of the membership of ICSP, JC and subcommittees in 2020.

Important other actions:

- To deal with the backlog of RfaOs (see Minute 6) and proposals to emend the Code.
- To nominate the incoming Editorial Board of ICNP (See also Minute 7).

Minute 6. Update on JC. The EB deliberated about the backlog in RfaOs in the light of the new statutes. A list of 29 outstanding RfaOs and 39 proposals to emend the Code was received from Sutcliffe. Arahal produced a slightly amended list and also informed that EB that the JC had prepared opinions for three RfaOs, which would be Opinions no. 97-99 and voted on three more RfaOs. According to the new statutes, in the absence of an opinion by the JC within one year of the publication of an RfaO, the matter will be transferred

to the ICSP for a final decision. Arahall was invited to deal with the backlog, and he said that he was hoping to get matters dealt with first within the JC but might call upon the ICSP if needed. Sutcliffe suggested Arahall to communicate outcome of 1-6 with Bull (secretary JC) who may have additional information. For other items the EB suggested to take them back to the JC with the request to go through them. It was also suggested to ask the JC to evaluate item 1-6 together to come to a conclusion. For each item is needed (1) a short statement of the request, and (2) what the opinion was. Deadline: by the end of this year.

Minute 7. Nomination of Editorial Board ICNP. This requires immediate action. The membership of this EB-ICNP is defined in the new statutes (article 13) and consists of ex officio members and an Editor-in-Chief to be appointed by the EB. The board will have 5 members (plus possible co-opted members). The Chair expresses the view that the EB-ICNP should be tasked with beginning an immediate overhaul of the 2008 version of ICNP incorporating the historic proposals to emend the Code as appropriate. He also gives suggestion for the latter process. The EB-members are requested to propose candidates for Chair of the EB-ICNP for the EB meeting in June.

Minute 8. Update from IJSEM. A nomination for an Associate Editor of IJSEM (Dr Yuehong Wu) was approved. Discussion was held on the need for additional Associate Editors of IJSEM to ease workloads.

Minute 9. Update on subcommittees. Brown reported that, as measured by email traffic, the subcommittees on Aerobic Bacteroidetes; Aeromonadaceae, Vibrionaceae and Related Organisms; and Bifidobacterium, Lactobacillus and Related Organisms have been notably active during the past month, and also members of the officially dissolved subcommittee on Enterobacteriaceae are working to revive it. Minutes of the *Chlamydiae* subcommittee and "Minimal standards for the description of new genera and species of rhizobia and agrobacteria" have also been published recently in IJSEM.

Minute 8. Update from the working group on Education & Outreach. Comments and edits were received by Dijkshoorn from Sutcliffe and Whitman. Bull will be contacted to discuss the next steps and a new time schedule (IS/LD). Dijkshoorn will contact Bull to hear her thoughts on how to roll out the video contest.

Minute 8. Update on publicizing ICSP position to issues relating to the Nagoya protocol (issue of sharing sequence data under the banner of the N protocol). The Nagoya protocol may make it difficult for microbiologists of some countries to exchange strains with scientists and public culture collections in other countries. These problems will be compounded if Nagoya is extended to include sequence data. Venter reported that at the 14th meeting of the Convention of Biological Diversity (CBD, Egypt November 2018) no agreement was achieved regarding sharing of sequence data. It was decided that the countries will consult with stakeholders to prepare a document summarizing the "national" view(s) on the matter. This process will be continued in China in 2020. (The South African government has submitted a number of questions to clarify a number of items regarding views on digital sequence information on genetic resources.) ICSP has a number of documents dealing with the Nagoya protocol on its website. Problems arise when individuals have to deal with their own government. The EB asked Venter to draft a statement summarising the ICSP position, to be submitted to IJSEM to highlight our position on these matters (FV).

Minute 9. Update on the mini-plenary in Glasgow (2019). Dijkshoorn and Sutcliffe will prepare an update of the programme of the two events to be sent to the ICSP and JC members (LD/IS).

Minute 10. Date of next meeting. This will be 27 June 2019 2:00 p.m. London time.

Minute 11. AOB. Martha Trujillo (Editor-in-chief IJSEM) will not be able to join the ICSP events in Glasgow, but she may be in Glasgow earlier in the week.
D. Brown will not be available at the 27 June EB meeting.

Minute 12. Adjournment. The meeting was closed at 14:05 UK time.

Lenie Dijkshoorn, Executive Secretary, 25 June 2019 with edits from Iain Sutcliffe and Barny Whitman